



Memory Of Meeting

Purpose of Meeting	xxxx		
Document S/N.	TTC2016060101A	Presiding	Mr./Ms
Time of Meeting	4 th , June, 2016	Place of Meeting	TTC Office
In Attendance	XXX Team-Mr. (client representative) -Mr. (manager...x) TTC Team-Mr/Ms, (sales manager) - Mr. (Product manager) - Mr. (Solution expert)		
Meeting Summary			
This meeting reaches agreement on the following issues: 1) TTC 2) Technical communication. 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3) Commercial discuss 3.1,, 3.1.1 3.1.2: 4) Priority items 4.1 4.2 5) Timeplan 6)			
The Meeting Ended At	13:00, 4 th June, 2016	Time of Next Meeting	/
Signature			